

**A G E N D A**  
FOR THE BOARD OF COUNTY ROAD COMMISSIONERS OF  
GRAND TRAVERSE COUNTY  
SPECIAL MEETING OF THURSDAY, FEBRUARY 13, 2025 – 6:00 P.M.  
1881 LAFRANIER ROAD, TRAVERSE CITY, MI 49696

Zoom Information:  
<https://us02web.zoom.us/j/83327164355>  
**CALL IN: 1-312-626-6799**  
**WEBINAR ID: 833 2716 4355**

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. CONFLICT OF INTEREST**

**5. PUBLIC COMMENT**

**6. ACTION ITEMS**

**A. Insuring assets in the Right-Of-Way** – (DW)

Gayle from MCRCSIP to discuss insurance questions.

**B. Sale of Old Kingsley Facility** – (DW)

Staff recommends that board approve the sale of the Old Kingsley Facility in the amount of \$615,000.

**C. 2025 Countywide Long Line Pavement Markings** – (DW)

Staff recommends that board award the contract to P.K. Contracting in an amount of \$433,295.93.

**D. ESRI License** – (LL)

Staff recommends the board approve a 3-Year Small and County Government Enterprise Agreement (SGEA) with the Grand Traverse County and ESRI in the amount of \$208,800, with GTCRC's portion being \$23,000 per year.

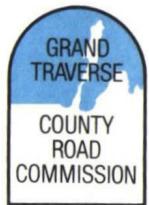
**7. PUBLIC COMMENT**

**8. MANAGER'S COMMENTS**

**9. COMMISSIONERS' COMMENTS, QUESTIONS & FUTURE AGENDA ITEMS**

**10. ADJOURNMENT**

## **Memorandum**



TO: Board  
FROM: Dan Watkins, Manager  
DATE: February 5, 2025  
SUBJECT: RECOMMENDATION: Sale of 1471 E. M-113, Kingsley GTCRC Building

The staff recommends the board accept ABS Solution's offer to purchase the Kingsley building located at 1471 East M-113 for the list price of \$615,000.



*"Our mission is to upgrade and maintain  
a safe and efficient road system"*

**Date:** January 31, 2025

**To:** Dan Watkins  
Grand Traverse County Road Commission  
Manager

**From:** Derek Weichlein, PE  
Grand Traverse County Road Commission County  
County Highway Engineer/Manager of Engineering

**Re:** **Recommendation of Award for  
25E400 Countywide Long Line Pavement Marking Program**

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Bids were received on January 31, 2024, for the 2025 Countywide Long Line Pavement Marking Program. The bid was advertised on MITN/GovBids and supplied to interested 3<sup>rd</sup> party plan rooms. Known qualified bidders were also notified. The following table summarizes the confirmed low-bid, and staff's recommendation for this award:

**Award Summary:**

| Contractor                 | Confirmed Low Bid    | Recommended Award |
|----------------------------|----------------------|-------------------|
| Engineers' Estimate        | \$ 521,622.31        |                   |
| <b>P.K. Contracting</b>    | <b>\$ 433,295.93</b> | <b>Yes</b>        |
| Michigan Pavement Markings | \$ 440,643.20        |                   |

Based upon low-bid and quality of workmanship, staff recommends the Board approve awarding P.K. Contracting the contract at a unit price bid total of \$433,295.93 more or less. The bid by P.K. Contracting is 16.933 % under the estimated construction cost. These prices are shown in the attached bid comparison.

DRW

## Memorandum



TO: Dan Watkins, Manager  
FROM: Larry LaCross, Superintendent  
DATE: February 06, 2025  
SUBJECT: **3-Year GIS Software License Agreement**

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The Grand Traverse County Road Commission has GIS licenses for asset management, project management, work order management, condition assessment, mapping, analysis, Automated Vehicle Locator (AVL), and documentation. The Road Commission has a maintenance agreement with the Environmental Systems Research Institute (ESRI) for these capped individual licenses and currently pays an annual fee of \$30,605.00.

### GTCRC Current ESRI GIS Licences

| ESRI Software   | Annual Costs | Qty      | Totals       |
|---|--------------|----------|--------------|
| ArcGIS Desktop Standard Single Use Primary Maintenance                | \$ 1,650.00  | \$ 1.00  | \$ 1,650.00  |
| ArcGIS Enterprise Standard up to 4 cores Maintenance                  | \$ 5,500.00  | \$ 1.00  | \$ 5,500.00  |
| ArcGIS GeoEvent Server Up to Four Cores Maintenance                   | \$ 5,500.00  | \$ 1.00  | \$ 5,500.00  |
| ArcGIS Enterprise Standard up to 4 cores Staging Server Maintenance   | \$ 2,750.00  | \$ 1.00  | \$ 2,750.00  |
| ArcGIS GeoEvent Server Up to Four Cores Staging Server Maintenance    | \$ 2,750.00  | \$ 1.00  | \$ 2,750.00  |
| ArcGIS Online Mobile Worker User Type Annual Subscription             | \$ 385.00    | \$ 5.00  | \$ 1,925.00  |
| ArcGIS Online GIS Professional Standard User Type Annual Subscription | \$ 3,025.00  | \$ 1.00  | \$ 3,025.00  |
| ArcGIS Online GIS Professional Advanced User Type Annual Subscription | \$ 4,150.00  | \$ 1.00  | \$ 4,150.00  |
| ArcGIS Enterprise Editor Annual Subscription                          | \$ 220.00    | \$ 10.00 | \$ 2,200.00  |
| ArcGIS Enterprise Mobile Worker User Type Annual Subscription         | \$ 385.00    | \$ 3.00  | \$ 1,155.00  |
|   |              |          | \$ 30,605.00 |

Several Grand Traverse County departments also purchase similar ESRI licenses. In collaboration with County Equalization and ESRI representatives, ESRI has provided a 3-year quote for a Small and County Government Enterprise Agreement (SGEA) for \$208,800.00. This agreement cost would be divided by the Road Commission and the County Departments. The Road Commission would be responsible for \$69,000, and the Grand Traverse County Departments would be responsible for \$139,000. The Road Commission's annual responsibility would be \$23,000.00, which is \$7,605.00 less than the Road Commission currently pays. The SGEA will grant both Road Commission and Grand Traverse County users access to an unlimited number of licenses for specific ESRI software. See the below:

**Uncapped Quantities**

**Desktop Software and Extensions (Single Use)**

ArcGIS Desktop Advanced

ArcGIS Desktop Standard

ArcGIS Desktop Basic

ArcGIS Desktop Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Publisher, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager, ArcGIS Data Reviewer

**Enterprise Software and Extensions**

ArcGIS Enterprise (Advanced and Standard)

ArcGIS Monitor

ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager, ArcGIS Data Reviewer

**Enterprise Additional Capability Servers**

ArcGIS Image Server

**Developer Tools**

ArcGIS Runtime Standard

ArcGIS Runtime Analysis Extension

**Limited Quantities**

Two (2) ArcGIS CityEngine Single Use Licenses

250 ArcGIS Online Viewers

250 ArcGIS Online Creators

37,500 ArcGIS Online Service Credits

250 ArcGIS Enterprise Creators

5 ArcGIS Insights in ArcGIS Enterprise

5 ArcGIS Insights in ArcGIS Online

50 ArcGIS Location Sharing User Type Extension (Enterprise)

50 ArcGIS Location Sharing User Type Extension (Online)

12 ArcGIS Advanced Editing User Type Extension (Enterprise)

**OTHER BENEFITS**

|   |   |
|---|---|
| Number of Esri User Conference registrations provided annually  | 4 |
| Number of Tier 1 Help Desk individuals authorized to call Esri  | 4 |
| Maximum number of sets of backup media, if requested*   | 2 |
| Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside this Agreement |   |

\*Additional sets of backup media may be purchased for a fee

Staff recommends that the Grand Traverse County Road Commission Board enter into a 3-year Small and County Government Enterprise Agreement (SGEA) with the Grand Traverse County and ESRI in the amount of \$208,800.00. GTCRC will be responsible for \$23,000 annually for the next 3 years.