

Policy Number VII-13	Private Road Name Signs	Date Adopted: 11-20- 2018
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The following procedure is to be followed in the naming of a private road that intersects a public road Right-of-Way under the jurisdiction of the Grand Traverse County Road Commission. This policy is for private road signs within the county road ROW only:

1. Secure a road name with the Equalization Department, defining the length of road where the name is to be used.
2. Written Township approval is required for the proposed road name.
3. The location of the sign within the road ROW will be determined by the GTCRC.
4. The signage must contain a MDOT approved break-away post with a 30" MUTCD approved Traffic Control sign and road name.
5. The road name sign must meet MUTCD reflectivity standards with blue sheeting and white lettering. Road name sign size to comply with MUTCD standards and will be provided on the GTCRC approved permit requirements.
6. The property owner(s)/developer(s) shall obtain a permit from the Grand Traverse County Road Commission to install the signage. Once the permit is issued, additional signage requirements will be on the issued permit.
7. All costs for the permit, miss dig, materials, installation and continued maintenance are the responsibility of the property owner(s), association or developer.
8. The maintenance of the signage is the responsibility of the property owner(s), association or developer(s) and shall be enforced by the Township the road lies within. Maintenance includes but is not limited to replacement due to damage, loss of retro-reflectivity and vandalism. Signage MUST be maintained legible.