



*"Our mission is to upgrade and maintain  
a safe and efficient road system."*

**TO:** Chair – Board of Commissioners  
**FROM:** Jim Cook, Manager  
**DATE:** June 6, 2018  
**SUBJECT: REPORT FOR THE JUNE 20, 2018 MEETING  
AT 5:30 P.M. IN THE COMMISSION CHAMBERS  
400 BOARDMAN AVENUE, TRAVERSE CITY**

**cc:** Board of County Road Commissioners

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A commissioner or I will be available to provide more detailed responses at the BOC meeting on the following items:

1. **East-West Corridor Consultant** – The second round of meetings are scheduled with stakeholders and local agency groups. The consultant presented a summary of the three meetings held to date, along with an update on the overall schedule. The Board is pleased with the progress to date.
2. **South Airport Road** – The project was completed ahead of schedule.
3. **Bond Sale** – Thanks to the County Board and its staff for allowing and administrating a very successful \$3.6 million bond sale for South Airport Road.
4. **Request for Variances** – The Board is seeing an increase in request for variances, some before construction and others following. Legal counsel will be preparing a policy to address these requests in a uniform method to assure public safety is not compromised.
5. **Traffic Control Order** – a “TCO” was approved by the Michigan State Police and ratified by the Board, for no parking along a section of Crescent Shores Drive.
6. **Three Mile Road** – The Board executed a contract with MDOT to resurface a portion from Garfield Road north to 1,370 south of Smith Road.
7. **Transit Stop Guidelines** – Staff developed guidelines for locating bus stops within the public right-of-way working with BATA and townships. The Board adopted these guidelines at their May meeting.
8. **Transport Permits** – The Board approved using the “Oxcart” system which will allow for electronic submittal and approval of transport permits.
9. **Fee Schedule Amendment** – A public hearing is being schedule to amend our fee schedule to include a fee structure for communication service provider permits.
10. **Budget Amendment** – The Board approved its first amendment to our 2018 budget following the “first winter” of 2018.
11. **All Season Road System** – At the request of the village of Kingsley, the Grand Traverse County Road Commission’s all-season road system will add North Brownson to its listing. This will allow this road to appear on our map and on the County Road Association’s statewide weight restriction page. The Village will retain the enforcement authority on the road.
12. **Strategic Planning** – A budget for strategic planning was approved, with Woods Consulting selected as the facilitator. Planning will begin in August 2018.