

Grand Traverse County Road Commission
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TO: Margaret Underwood, Chair - Physical Resources Committee

FROM: Mary N. Gillis, Manager

DATE: October 2, 2007

**SUBJECT: MONTHLY REPORT FOR THE OCTOBER 10, 2007 MEETING
AT 7:30 A.M. IN THE COMMITTEE ROOM, GOVERNMENTAL CENTER
400 BOARDMAN AVENUE, TRAVERSE CITY**

cc: East Bay Township County Planning Commission
Garfield Charter Township Board of County Road Commissioners

Manager Mary Gillis and Commissioner Hooper are available to answer questions and provide current information on the following items:

1. **Fall Road Tour 2007** –This year’s event is the morning of October 15. Our tour will take us through Green Lake, Long Lake and Garfield Townships. Please RSVP by October 8 and let us know if you will be available for the opening session and/or the tour.

2. **Whitewater Township Special Assessment District for Road Projects** –The Ribbon Cutting Ceremony was held on Friday, September 21. Attending were representatives from Whitewater Township, Rieth-Riley and the Road Commission. Landowners, both pro and con, also attended the event celebrating the largest, financial special assessment district for roads in our county.

3. **South Airport Road, Garfield Road to Townline Road** – The project remains on schedule with an anticipated open-to-traffic date at the end of this month.

4. **South Airport Road at Logan’s Landing** – Crews were on site beginning October 2 to install mast arm poles and equipment to signalize this intersection.

5. **Three Mile Road, South Airport Road to Hammond Road** – The second meeting for public input on the design is set for Monday, October 22, at East Bay Township Hall from 4 until 7 PM.

6. **River Road** – Rieth-Riley crews are making good progress on this six-mile project. Approximately three miles have been paved with the base course of hot mix asphalt. A field change was allowed for the use of Reclaimed Asphalt Pavement in the mix design. This change will result in a \$30,000 cost saving for the project.
7. **Keystone Road Corridor Public Information Meeting II** – The second public meeting for this project is at the Road Commission office on Thursday, October 18, between 4 and 6 PM.
8. **Keystone Road Soccer Fields** – At this time, it appears that a public access to this county facility will require an existing public railroad crossing be closed. The Road Commission is currently investigating locations for a possible public crossing closure elsewhere in the county.
9. **Townline Road** – Paradise Township has approved advancing funding without interest charges for a period of two years. The Road Commission has not determined whether this will work within current budget constraints at this time.
10. **Local Road Matching Policy** – In light of budget constraints, the Board is reviewing its matching fund policy for local roads. Currently, we match 50% of total project costs on local roads which is the maximum allowed by law.
11. **Stakeholders' Meeting** – On September 26 local residents attended a session to discuss our state-wide and local road commission funding and its implications for Grand Traverse County. Attendees encouraged the Manager to pursue local funding options and to develop a prioritized, county-wide program of maintenance/improvement needs for a possible county-wide millage.
12. **Road Commission Dress Code Policy** – As a cost-saving measure, we have amended our dress code policy and eliminated uniform shirts/pants for our road crews. Safety vests will be purchased and provided that feature our logo. This will still provide a means to identify road workers as our employees.
13. **Bids for Materials/Service Proposals** – Bids were received on October 2 for gravel and winter sand. Service proposals are currently being reviewed for financial auditing and agent of record for benefits.